



Seeing Strengths. Creating Options. Restoring Health.

OPEN POSITION ANNOUNCEMENT
Housing Transition Specialist
Housing Access Program
1.0 FTE

Purpose:

This position is responsible to provide direct support to persons with serious mental illness and history of homelessness who need assistance with accessing housing. In partnership and collaborations with social service and housing providers, clients will increase their housing stability, improve management of health conditions; and, increase quality of life.

Education and Experience:

- Qualified as a Community Health Worker, Peer Support Specialist, Case Management Associate, or, Mental Health Rehabilitation Worker – all defined in Minnesota Statutes.
- Minimum of two year's personal, or working experience related to the SPMI/SMI population, substance abuse, and/or the homeless population.
- Experience in either a housing related field or social services, working with individuals with Serious and Persistent Mental Illness and the homeless population is preferred.
- Bachelor's degree is preferred.

Additional Requirements:

- A valid Driver's License, reliable vehicle, satisfactory driving record and necessary insurance.
- Ability to perform CPR and First Aid and respond to emergency situations.
- Must be ambulatory, able to negotiate stairways and periodically lift up to 40 pounds.
- Must not have received services from Guild Incorporated within the last two years.
- Promote an inclusive, diverse, culturally competent and respectful work environment.
- Ability to use technology for communication and documentation purposes.

Key Responsibilities:

- Prepare, coordinate, and oversee the completion of designated tasks relating to client house.
- Develop and maintain relationships with landlords (property managers and owners).
- Develop and maintain relationships with social service providers, community providers and county staff.
- Develop and maintain reporting that demonstrates the outcomes of the project.
- Ensure safe environment by providing crisis assessment and intervention.

About Guild Incorporated:

Guild Incorporated helps individuals with mental illness lead quality lives. We provide an array of recovery-focused, community treatment and rehabilitation services for individuals 16 and older who have serious mental illnesses such as schizophrenia, schizoaffective disorder, and bipolar disorder. On any given day, Guild staff serves nearly 900 individuals in the Twin Cities metro area. Services are mobile, provided in the community when and where needed.

Delancey Services use a "housing first" approach to help individuals who have histories of long-term homelessness compounded by mental illness, substance use, chronic health conditions, and trauma to improve their quality of life.

To Apply:

Please send your cover letter and resume to: **Open until filled with an initial review of applications on May 30th.**

Mail: Guild Incorporated
Attn: Human Resources
130 South Wabasha St., Ste. 90
Saint Paul, MN 55107

Fax: 651.450.2221
Email: employment@guildincorporated.org
Website: www.guildincorporated.org

Guild Incorporated is an Affirmative Action and Equal Opportunity Employer.