



OPEN POSITION ANNOUNCEMENT
Case Manager
Delancey Street Services
1.0 FTE

Purpose:

This position is responsible to creatively engage individuals, provide a deeper level of service and assist them with permanent housing situations that best fit their needs. It provides a full range of service, assessing the readiness for change while providing a harm reduction approach to individuals who are homeless and experience symptoms of mental illness, chemical health and/or medical needs that impede individuals' ability to achieve and maintain self-sufficiency. The end result is to assist individuals with healthier, more stable lives.

Education and Experience:

The Case Manager shall be qualified under Minnesota law as a Mental Health Case Manager as follows:

- Holds a Bachelor's Degree in one of the behavioral sciences or related fields from an accredited college or university and has 2,000 hours (1 year) of experience in the delivery of service to persons with mental illness; or
- Case managers without a bachelor's degree must meet one of the requirements
 - Have three or four years' experience as a case manager associate
 - Be a registered nurse without a bachelor's degree and have a combination of specialized training in psychiatry and work experience consisting of community interaction and involvement or community discharge planning in a mental health setting totaling three years
- Master's degree in behavioral sciences is desirable.
- One-year work experience with the homeless population or in psychosocial rehabilitation settings is also desirable.

Additional Requirements:

- Valid driver's license, reliable vehicle, satisfactory driving record and liability insurance coverage per policy and necessary insurance are required;
- Must be ambulatory and able to negotiate stairways; and the ability to lift and carry heavy weights that could weigh up to or exceed 40 pounds;
- Ability to perform CPR and First Aid and respond to emergency situations.
- Must not be actively receiving services from Guild Incorporated and must not have received services within the last two years.

Key Responsibilities:

- Assess needs, and readiness for change, identify goals, and plan service so that participant's needs are met and goals are enhanced.
- Communicate consistent information and offer assistance to the team to ensure continuity of service for the individuals served.
- Ensure services are documented in individual records so information is readily available, results of services can be determined, and record-keeping standards are met.
- Provide flexible individualized support by engaging individuals and providing a deeper level of service assisting individuals to create healthier, more stable lives.
- Assess the individuals readiness for housing and assist them with permanent housing situations that best fit their needs, help them maintain their housing.
- Facilitate communication among others involved, to provide coordination and define service direction to attain individuals' goals.
- Provide safety/crisis assessment and intervention so individuals can minimize the risks in their lives.
- Promote an inclusive, diverse, culturally competent and respectful work environment.

About Guild Incorporated:

Guild Incorporated helps individuals with mental illness lead quality lives. We provide an array of recovery-focused, community treatment and rehabilitation services for individuals 16 and older who have serious mental illnesses such as schizophrenia, schizoaffective disorder, and bipolar disorder. On any given day, Guild staff serves nearly 900 individuals in the Twin Cities metro area. Services are mobile, provided in the community when and where needed.

Delancey Services use a "housing first" approach to help individuals who have histories of long-term homelessness compounded by mental illness, substance use, chronic health conditions, and trauma to improve their quality of life.

To Apply:

Please send your cover letter and resume by to: **Open until filled with initial review of applications on May 30th.**

Mail: Guild Incorporated
Attn: Human Resources
130 South Wabasha St., Ste.90
Saint Paul, MN 55107

Fax: 651.450.2221
Email: employment@guildincorporated.org
Website: www.guildincorporated.org

Guild Incorporated is an Affirmative Action and Equal Opportunity Employer.