



Seeing Strengths. Creating Options. Restoring Health.

**Purpose:**

Through skill development and building on participant's strengths, this position is responsible for promoting tenant independence for individuals who are experiencing or who have experienced long-term homelessness to assist them in maintaining their housing. It places particular emphasis on the skills of tenancy supports required to maintain tenant responsibilities, landlord negotiation, household management, cooking and nutrition; supportive services to assist with basic living and social skills, monitoring overall well-being and problem solving; and employment supports to secure or maintain employment, improving physical, mental or chemical health, moving toward self-sufficiency, and achieving personal goals.

**Education and Experience:**

- The Housing Support Specialist shall be qualified under Minnesota law as follows:
  - Has an associate of arts degree in one of the behavioral sciences or health and human services-related field; or
  - One-year experience working with persons who have experienced long-term homelessness, addiction and mental illness; or
  - Experience as a Minnesota Department of Human Services Certified Peer Specialist; or
  - Meets the requirements of unlicensed personnel in licensed home care settings, i.e. three years of life experience as a primary care giver to an adult with a serious mental illness or traumatic brain injury.
- Experience in psychosocial rehabilitation program is desired.
- Experience working with diverse populations.

**Additional Requirements:**

- Must be ambulatory and able to negotiate stairways.
- A valid Driver's License, reliable vehicle, satisfactory driving record and necessary insurance.
- The ability to lift and carry heavy weights (e.g., moving household furnishings, carrying groceries) that could be up to or even exceed 40 pounds.
- The ability to perform CPR and First Aid and respond to emergency situations.
- Must not be actively receiving services from Guild Incorporated and must not have received services within the last two years.
- Ability to use technology and computer software.

**Key Responsibilities:**

- Assist tenants in acquiring the skills needed to live in the community.
- Maintain continuity and coordination of services to tenants.
- Ensure services are documented in individual records so information is readily available, results of services can be determined, and record-keeping standards are met.
- Ensure the tenants' residences are clean, healthy and safe.
- Ensure safe environment by providing crisis assessment and safety interventions.
- Promote an inclusive, diverse, culturally competent and respectful work environment.

**About Guild Incorporated:**

Guild Incorporated helps individuals with mental illness lead quality lives. We provide an array of recovery-focused, community treatment and rehabilitation services for individuals 16 and older who have serious mental illnesses such as schizophrenia, schizoaffective disorder, and bipolar disorder. On any given day, Guild staff serves nearly 900 individuals in the Twin Cities metro area. Services are mobile, provided in the community when and where needed.

Delancey Services use a "housing first" approach to help individuals who have histories of long-term homelessness compounded by mental illness, substance use, chronic health conditions, and trauma to improve their quality of life.

**To Apply:** Please send your cover letter and resume: Open until filled, with first review of applications on 5/6/19.

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**Guild Incorporated is an Affirmative Action and Equal Opportunity Employer.**